



**CALVERT COUNTY
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF EMERGENCY MANAGEMENT**

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03/01/2021

Re: Letter of Reference for Tidal Basin Government Consulting, LLC

To Whom it May Concern:

Tidal Basin supported Calvert County, MD to develop an After-Action Report and Improvement Plan (AAR/IP) based on the County's continuing response to the Covid-19 pandemic. The project also included a focus on two tornadoes occurring during our Covid-19 response. The goal of the project was to develop an AAR/IP that identifies both strengths and areas of improvement during the event. The AAR/IP helped identify training and exercise needs as well.

Tidal Basin collected data and completed stakeholder interviews and surveys. The first product delivered was an interim report which helped support identification of training needs prior to the end of our grant cycle. The team then provided us with a draft of the AAR/IP. The final document included a tracking matrix for our improvement items which we can continue to use for future events and exercises. All work delivered was of good quality, and on time and budget. Tidal Basin's work has been exemplary, and they met all expectations and agreements laid out in the project plan.

I am pleased with the support we have received from the team for the project. Tidal Basin was able to provide multiple products that met our expectations. I found the team to be particularly responsive to communications (email/phone) and well-suited to request and receive information from our diverse planning stakeholders.

Should you have any questions or need further follow up please do not hesitate to contact me.

Regards,

A handwritten signature in blue ink that reads "Alfred B. Jeffery".

Alfred B. Jeffery

Deputy Director of Public Safety
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