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March 29, 2021

RE: Letter of Reference for Tidal Basin Government Consulting, LLC

To Whom It May Concern:

Tidal Basin worked with Del Norte County, CA to rewrite our Emergency Operations Plan (EOP) and conduct a tabletop exercise (TTX). The goal of the project was to develop our EOP, consistent with Continuity Planning Guide (CPG) 101v2 and the California Standardized Emergency Management System (SEMS), while also meeting Emergency Management Accreditation Program (EMAP) standards. A gap analysis was conducted at the start of the project to identify gaps in the previous plan and ensure standards were met. The TTX was designed to validate the draft EOP and evaluate specific capabilities as identified by the planning team.

Tidal Basin provided the final EOP and other deliverables on time and on budget, and we are very pleased with the product. The completed TTX and associated After Action Report (AAR) are excellent as well. Tidal Basin has been an outstanding partner on this project, and we have enjoyed working with them. Their contributions have helped our program grow and will continue to provide benefit to our organization in the years to come.

Should you have any questions or need further follow up please do not hesitate to contact me.

Sincerely,

Kymmie Scott
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